

Stepping Out Ministries

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Program Fees & Funding

Some residents come to us through a referral process from one of the state or county agencies in the correctional field that may possibly provide funding for the first thirty days. After this point it becomes the responsibility of residents to pay their own program fees. The second month will be prorated to the end of that month and fees will be paid in the form of a money order or cash. After that invoices will be issued on the first of each month.

Subsidy funding is scarce, so a new procedure has been put in place to utilize excess bed space.

Excess bed space that has not been reserved by advanced deposit or subsidy confirmation, will be utilized for our Program Fee Deferment option. If a releasing inmate has no money, no outside support, and the state is unable to provide subsidy, they may be eligible to have their program fees deferred for thirty days, and paid back on a three to six month repayment schedule depending on employment status. Eligibility depends on four factors:

- Potential client has no money to pay their own fees
- The individual is releasing directly from an institution.
- The individual has, or is able to obtain shortly after release, proper I.D. for work purposes.
- The institutional release counselor screens and recommends them for PFD program.

Transitional Housing Program Fees:

- Single Room - \$325.00 + 7.00 House Fund = \$332.00 (\$50.00 Non-Refundable Deposit Added First Month)
- Shared Room - \$295.00 + 7.00 House Fund = \$302.00 (\$50.00 Non-Refundable Deposit Added First Month)
- Dorm Living - \$275.00 + 7.00 House Fund = \$282.00 (\$50.00 Non-Refundable Deposit Added First Month)

All program fees will be paid by Money Order, Cashier's Check or Cash, personal checks will not be accepted.

New residents do not have the option of a single room and must wait for one to become available. They will pay fees for their first month by the date of entry. A money order paid 30 days in advance will assure a bed will be available upon release.

Program fees are due on the 1st of each month. If payment must be delayed beyond the grace period outlined below, a **payment plan** is due on the 1st instead and a late payment fee of \$15.00 will be added.

A written plan must be approved and submitted by 5:00 pm on the 1st if payment will be delayed past 5:00 pm on the 5th. Failure to turn in an approved plan on time or failure to follow these plans **may result in forfeiture of your housing**. Fees not paid on or before the 5th will be assessed a \$15.00 late fee. A late fee may be added daily for failure to adhere to your plan. Remember, the payment plan is your plan.

If you are asked to leave the program for violation of the contract guidelines you will *not* receive any refund or reimbursement of program fees.

Should you provide a 2 week notice that you are moving, SOM will provide you with a pro-rated refund of any unused portion of that month, with the exception of those receiving subsidy.